

The Menopause Society Research Pilot Funding Program

Letter of Intent (LOI) Instructions

Please review the Menopause Society Research Pilot Funding Program Description for important information about the application process, funding policies, and evaluation criteria.

Submission Deadlines

The deadline for submitting a LOI is **July 13, 2026 at 5:00 PM (ET)**. LOIs should be submitted online in the Apply portal in a PDF format.

Applicants who are deemed eligible to proceed with a full grant proposal will receive the notification on **July 20, 2026 by 5:00 PM (ET)**.

Grant applications will be due by **September 21, 2026 at 12:00 Noon (ET)**.

Letter of Intent (LOI) Format

- 2-page maximum
- All pages must be 8 ½" x 11" (216 mm x 279 mm).
- Text must be single-spaced, with no more than six lines of type per 2.54 cm (1 inch).
- All text must be in black, using Arial 11-point font; condensed fonts will not be accepted.
- Margins must be set at a minimum of ¾" (1.87 cm).

Letter of Intent (LOI) Components

a) Applicant information (1/2 page maximum)

- Name/affiliation
- Career stage and whether the applicant has ever received independent federal funding (National Institutes of Health (NIH), Tri-Council (eg, Canadian Institutes of Health Research), Department of Defense, Department of Veterans Affairs, or similar) as a faculty member. *Postdoctoral fellows, clinical residents, and PhD graduate students may apply; however, funds must be applied to conduct research and are not to be used for awardee salary support. Student training grants and scholarships (eg, T32, F31) and career development awards (eg, KL2, K08, K23, VA CDA) are permissible. Recipients of independent (R or R equivalent) funding are not eligible. Board Members of The Menopause Society may not be principal investigators on applications submitted for consideration.*
- Membership status in The Menopause Society (North America only, in English)
- Name, affiliation and expertise of mentor and study team

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b) Summary of the research proposal (1 page maximum)

- Title
- Rationale/significance
- Aims/hypotheses
- Methods/design
- Explanation of how the project will lead to further research
- 1-3 keywords of main topic area

c) If the project is related to an existing project, a description of how the proposed project constitutes a new area of exploration distinct from the primary work should be provided (1/2 page maximum)

The next Menopause Society Research Funding grant cycle will open in January 2027.